

# Richmond Investment Services, LLC

## Privacy Notice

<b>Facts</b>	<b>WHAT DOES RICHMOND INVESTMENT SERVICES, LLC (“RIS”) DO WITH YOUR PERSONAL INFORMATION?</b>		
<b>Why?</b>	Financial companies choose how they share your personal information. Federal law gives consumers the right to limit some but not all sharing. Federal law also requires us to tell you how we collect, share, and protect your personal information. Please read this notice carefully to understand what we do.		
<b>What?</b>	<p>The types of personal information we collect, and share depend on the product or service you have with us. This information can include:</p> <ul style="list-style-type: none"> <li>• Social Security number and income</li> <li>• Account balances and payment history</li> <li>• Credit history and credit scores</li> </ul>		
<b>How?</b>	All financial companies need to share customers’ personal information to run their everyday business. In the section below, we list the reasons financial companies can share their customers’ personal information; the reasons we choose to share; and whether you can limit this sharing.		
	<b>Reasons we can share your personal information</b>	<b>Do we share?</b>	
	<b>Can you limit this sharing?</b>		
	<b>For our everyday business purposes</b> - such as to process your transactions, maintain your accounts(s), respond to court orders and legal investigations, or report to credit bureaus	Yes	No
	<b>For our marketing purposes</b> - to offer our products and services to you	Yes	No
	<b>For joint marketing with other financial companies</b>	No	Not Applicable
	<b>For our affiliates’ everyday business purposes</b> – information about your transactions and experiences	No	No
	<b>For our affiliates’ everyday business purposes</b> – information about your creditworthiness	No	Not Applicable
	<b>For our affiliates to market to you</b>	No	Not Applicable
	<b>For non-affiliates to market to you</b>	No	Not Applicable

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	*Mail the form below.  <b>Please note:</b> If you are a new customer, we can begin sharing your information from the date you received this notice. When you are no longer our customer, we continue to share your information as described in this notice. However, you can contact us at any time to limit our sharing.
<b>To limit our sharing</b>	
<b>Questions?</b>	Call 262-242-4200
<b>Who we are</b>	
<b>Who is providing this notice?</b>	Richmond Investment Services, LLC (“RIS”)
<b>What we do</b>	
<b>How does RIS protect my personal information?</b>	To protect your personal information from unauthorized access and use, we use security measures that comply with federal law. These measures include computer safeguards, secured files, and buildings.
<b>How does RIS collect my personal information?</b>	We collect your personal information, for example, when you <ul style="list-style-type: none"> <li>• Open an account</li> </ul>
<b>Why can’t I limit all sharing?</b>	Federal law gives you the right to limit only. <ul style="list-style-type: none"> <li>• Sharing for affiliates’ everyday business purposes—information about your creditworthiness</li> <li>• Affiliates from using your information to market to you.</li> <li>• Sharing for non-affiliates to market to you</li> </ul> State laws and individual companies may give you additional rights to limit sharing.
<b>What happens when I limit sharing for an account I hold jointly?</b>	Your choices will apply to everyone on your account—unless you tell us otherwise.
<b>Definitions</b>	
<b>Affiliates</b>	Companies related by common ownership or control. They can be financial and nonfinancial companies.
<b>Non-affiliates</b>	Companies not related by common ownership or control. They can be financial and nonfinancial companies.
<b>Joint marketing</b>	A formal agreement between nonaffiliated financial companies that together market financial products or services to you.

<b>Mail-in this section</b>		
If you have a joint account, your choice(s) will apply to everyone on your account unless you mark below.  <input type="checkbox"/> Apply only to me	Mark any you want to limit: <input type="checkbox"/> Do not share information about my creditworthiness with your affiliates for their everyday business purposes. <input type="checkbox"/> Do not allow your affiliates to use my personal information to market to me.	
	Name	
	Address	
	City, State, Zip	
	Phone Number	
	Mail to: RIS 7702 W Mequon Rd Mequon, WI 53097	